

**DeForest Area School District  
Board of Education Meeting Minutes  
Reorganizational Meeting & Regular Board Meeting  
Monday, May 9, 2022 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the May 9, 2022 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m in the Boardroom of the District Office, 500 S. Cleveland Avenue, DeForest, WI 53532.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present in person: Jan Berg, Brian Coker, Sue Esser, Jeff Hahn, Linda Leonhart, Gussie Lewis, Gail Lovick, and Megan Taylor. Stephanie Sarr participated remotely. Administrators present were District Superintendent, Dr. Eric Runez, Director of Instruction &amp; Curriculum, Dr. Rebecca Toetz, and School/Community Relations Coordinator, Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Jan Berg recited the DeForest Area School District's Mission, Vision, and Equity Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Coker, seconded by Lewis, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Public Input - None.</p>
4.	<p>School Board Reorganization and Election of Officers</p> <p><b>Superintendent Presides</b></p> <p>A. Election of President</p> <p>Superintendent Eric Runez presided, explained the process for Officer elections, and called for nominations for President of the Board. Everyone agreed to the process, as presented.</p> <p><i>Jan Berg and Gail Lovick were nominated as President of the Board of Education. No other nominations were offered. Gail Lovick was declared the winner by a secret ballot vote of 5-4.</i></p> <p><b>President Presides</b></p> <p><i>Newly elected Board President, Gail Lovick presided and called for nominations for the Vice President Officer Role.</i></p> <p>B. Election of Vice President</p> <p>Jeff Hahn, Jan Berg, and Sue Esser were nominated as Vice President of the Board of</p>

Education. After 2 rounds of voting, Sue Esser was declared the winner by a secret ballot vote of 6-3.

C. Election of Clerk

Megan Taylor and Linda Leonhart were nominated as Clerk of the Board of Education. Leonhart was declared the winner by a secret ballot vote of 5-4.

D. Election of Treasurer

Gussie Lewis was nominated as Treasurer of the Board of Education. Gussie Lewis was declared the winner by a secret ballot vote of 9-0.

E.. Election of Governance Officer (s)

Jan Berg, Megan Taylor, and Brian Coker, were nominated as Governance Officer for the Board of Education. Brian Coker and Jan Berg were declared the winners by a secret ballot vote of Brian with 9 votes, Jan Berg with 5 votes, and Megan Taylor with 4 votes.

On a motion by Coker, seconded by Berg, items F-K received approval ,as presented with no changes.The motion passed with a unanimous voice vote.

F. Schedule Regular Board Meetings: Day,Time,Place, Number per Month

*The DeForest Area Board of Education will continue holding meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month, at 6:00 pm in the BoardRoom at the District Office.  
(Administration will have the option to set an alternative site by posting.)*

G. Schedule Board Retreat Meetings - August 29, 2022, October 31, 2022, January 30, 2023, May 1, 2023 or May 15, 2023

*The DeForest Area Board of Education will hold Board of Education Retreats on the following dates: August 29, 2022, October 31, 2022, January 30, 2023, and May 1, 2023 or May 15, 2023, to be determined at a later date.*

H. Cancel Regular Board Meetings due to school breaks or holidays - December 26, 2022 & March 27, 2023

*The DeForest Area Board of Education voted to cancel the December 26, 2022 and March 27, 2023 regular Board of Education meeting due to school breaks or holidays.*

I. Appoint Fiscal Depository for District

*The DeForest Area Board of Education appointed DMB Community Bank as the fiscal depository for the district.*

J. Appoint School District Legal Counsel

*The DeForest Area Board of Education appointed Boardman & Clark as the school district's*

	<p><i>legal counsel.</i></p> <p>K. Appoint School District Official Newspaper</p> <p><i>The DeForest Area Board of Education appointed the DeForest Times Tribune as the school district's official newspaper.</i></p> <p>L. Appoint Delegate and Alternate Delegate to WASB 2023 Delegate Assembly - January 18, 2023</p> <p><i>Stephanie Sarr, was appointed WASB 2023 as Delegate, and Megan Taylor as Alternate Delegate to the WASB 2023 Delegate Assembly on January 18, 2023.</i></p> <p>M. Appoint Board Representative to CESA #2 Annual Delegate Convention - June 21, 2022</p> <p><i>The Board appointed Megan Taylor as the DASD Board Representative to CESA #2 Annual Delegate Convention on June 21, 2022.</i></p> <p>N. Appoint Delegate to the WIAA Annual Meeting</p> <p><i>The DeForest Area School District Board of Education appointed District Athletic Director Richard Henert as the delegate to the WIAA Annual Meeting.</i></p> <p>O. Determine 2020 Budget Hearing/Annual Meeting date - July 25, 2022</p> <p><i>On a motion by Taylor seconded by Leonhart, the DeForest Area School District Board of Education voted to schedule the 2022 Budget Hearing and Annual Meeting on July 25, 2022. Motion passed with a unanimous roll call vote.</i></p>
5.	<p>Board Business &amp; possible Board action</p> <p>A. Discussion of Board of Education 21-22 Annual Evaluation and possible approval of Board Action Plan</p> <p><u>Discussion:</u> The Board discussed the Board of Education annual evaluation process and agreed to the action plan that was presented.</p> <p>On a motion by Coker, second by Hahn, the DeForest Area School District Board of Education voted to approve the Board Action Plan, as presented. The motion passed with a unanimous voice vote.</p>
8.	<p>Board Consent Agenda</p> <p>A. Accept Minutes - April 25, 2022</p> <p>B. Approval of R-4 Collaborative &amp; Responsible Citizens Monitoring Report Summary Sheet</p> <p>Esser made a motion, Lewis, seconded to approve the Board Consent Agenda. The motion was approved by a unanimous roll call vote.</p>

9.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations:</p> <p>Amy Bellis - Special Education Van Driver - separation 4/22/2022</p> <p>Amelia Leger - Educational Assistant WES - resignation effective 4/26/2022</p> <p>Dawn Porter - Educational Assistant DAHS - retirement effective 6/3/2022</p> <p>Matthew Tuschen - Food Service Assistant WES - resignation effective 6/3/2022</p> <p>Matthew Braun - Art Teacher WES - resignation effective 6/3/2022</p> <p>Jeffrey Geisser - Custodian DAHS - resignation effective 4/29/2022</p> <p>Alizabeth Flasch - Custodian Harvest - resignation effective 5/19/2022</p> <p>Hiroko Nelson - Custodian EPES - retirement effective 6/3/2022</p> <p>II. Leaves: None.</p> <p>III. Transfers: None.</p> <p>IV. Appointments:</p> <p>Cale Zuiker - Associate Principal DAMS - replacing Lori Coomes-Barry</p> <p>Hayley Davis - 5th Grade ELA Teacher Harvest - new position</p> <p>Victoria Claas - School Counselor DAHS - replacing Sara Ensign</p> <p>Michelle Folk - STEAM/21st Century Teacher Harvest - replacing Maggie Clarke</p> <p>Erin Schmitt - Family &amp; Consumer Science Teacher DAHS - new position</p> <p>Lauren Neill - Third Grade Teacher EPES - replacing Jennifer Naramore</p> <p>V. Reassignments: None.</p> <p>VI. Other</p> <p>B. Vouchers Payable/Treasurer's Report</p> <p>Paid: 205648-205749, 212201962-212202042, 202100178-202100838, 19179-19179</p> <p>Hahn made a motion, Berg seconded to approve the Superintendent Consent Agenda. The motion was approved by a unanimous roll call vote.</p>
10.	<p>Linkages - Lewis and Hahn attended the FFA banquet. Lovick, Hahn and Coker, participated in Staff Appreciation Week. Sarr watched the Principal on the Roof event at Windsor Elementary. Leonhart has been working with Head Start to consider a nature-based 4K program.</p>
11.	<p>Press Verification</p> <p>No member of the press was present at this time.</p>
12.	<p>Board Debrief - Suggestion was made to focus on meeting norms and discuss during Board debrief. A decision will be made after the Coherent Governance retreat.</p>
13.	<p>Adjourn</p> <p>The Board of Education adjourned at 7:05 pm on a motion by Hahn, seconded by Berg, and passed unanimously by voice vote.</p>
	DASD BOE President Signature:
	Date:

